

# KENTUCKY BOARD OF EMBALMERS AND FUNERAL DIRECTORS

**December 7-8, 2015**

A regular meeting of the Kentucky Board of Embalmers and Funeral Directors was held at the Crowne Plaza, Louisville, KY on Tuesday, December 8, 2015.

## **MEMBERS PRESENT**

Danny L. Percell  
Jack "Sonny" Meyer  
Morris Coffey  
Woodford R. Porter, Jr  
John Evans

## **OTHERS PRESENT**

Kathleen Schell, Board Counsel  
Kanetha Dorsey, Executive Director  
Dale Powell, Inspector  
Sara Sparks, Clerk

## **Monday, December 7, 2015**

At 9:00 A.M. exam testing for Oral Embalming and the Funeral Director was given. The Laws exam was that afternoon.

## **Tuesday, December 8, 2015**

At 9:00 A.M. exam testing for the Written Embalming was given.

Chairman, Mr. Percell, called the meeting to order at 9:04 A.M. Tuesday in the Luersen Room.

A motion was made by Mr. Evans to approve the November minutes with any corrections. Mr. Porter second the motion and it was carried 4-0.

## **DALE POWELL'S REPORT:**

Mr. Powell submitted his report to the Board members. A motion was made by Mr. Porter to approve the Inspector's report. Mr. Evans second the motion, it was carried 4-0.

Adams Hill Funeral Home: Mr. Meyer is to contact Janet Adams and see what she needs help with to get the Formaldehyde done. Her new due date is December 31, 2015.

The Board went into Executive Session at 10:00 A.M. and returned back to regular session at 10:12 A.M. No action was taken.

## **COUNSEL SCHELL UPDATES:**

Elliott Mortuary: Administrative Complaint was signed by Vice Chairman Meyer and sent to the manager Rhonda Hurley by certified mail and attorney Daniel Hicks for the establishment was sent a courtesy copy, and a copy to the Attorney General Office.

Neptune Society: Administrative Complaint was signed and sent to the manager, Sandra Cook by certified mail and attorney, Poul LeMasters, for the establishment, and the Attorney General's Office were sent courtesy copy.

Robert Grevious: Mr. Meyer motioned for the final finding of facts and conclusions of law and order be accepted. Mr. Morris seconded the motion and it was carried 4-0 with Percell being recused.

Evergreen Funeral Home: Waiting on opinion from the Attorney General's office.

Saber Management: Court of Appeals' prehearing conference is scheduled to explore settlement.

### **NEW COMPLAINTS:**

Kerr Brothers/Milward Funeral Directors: Mr. Meyer motioned for the complaint to be dismissed. Mr. Evans seconded the motion and it was carried 5-0.

### **NEW ESTABLISHMENTS:**

Morgan Funeral Home: Andrea Orr and Kandice Burkeen came before the Board to get a Full Service Establishment License for a location in Princeton, KY. Mr. Porter motioned that upon the Board office receiving paperwork stating the sale is final the license can be approved. Mr. Evans seconded the motion and it was carried 5-0.

Lakeland Funeral Home: Andrea Orr and Amanda Melton came before the Board to get a Full Service Establishment License for a location in Eddyville, KY. Mr. Porter motioned that upon the Board office receiving paperwork stating the sale is final, the license can be approved. Mr. Evans seconded the motion and it was carried 5-0.

Crockett L. Reed Funeral Home: Roger Reed came before the Board to get a Full Service Establishment License for a location in South Shore, KY. Mr. Coffey motioned the license be issued upon final inspection. Mr. Porter seconded the motion and it was carried 5-0.

Lytle Funeral Home, Wood-Oakley Chapel: Mark Lytle came before the Board to get a Full Service Establishment License for a location in Milton, KY. Mr. Porter motioned the license be approved. Mr. Meyer seconded the motion and it was carried 5-0. The license number will be 1072.

### **APPRENTICESHIP COMMITTEE**

Steven Kent Johnson: The apprentice was notified to meet with the committee with his supervisor from Heady-Cralle Funeral Home in Louisville, KY. This was his second scheduled meeting. The apprentice did not attend the meeting but his supervisor, Greg Robertson attended. Mr. Robertson presented a letter dated November 30, 2015 from Mr. Johnson a letter explaining

he was out of town meeting for the sales department for the funeral home. The committee recommended the apprenticeship be terminated for failure of following apprenticeship guidelines. Mr. Meyer moved for the recommendation to be approved, Mr. Coffey seconded the motion and it was carried 5-0.

John Harper: Met with the apprenticeship committee with his supervisors, Marcia Caniff-Davis and Steven Keyes, from Caniff Funeral Home in Ashland, KY. The inspector found that the apprentice's calendar was not up to date when he went to the establishment. The committee recommended 6 months be added to the apprenticeship time and the level 2 be reverted to level 1. Mr. Meyer moved for the recommendation be approved, Mr. Coffey seconded the motion and it was carried 5-0.

John McClelland: Met with the apprenticeship committee with his supervisor, Roth Mason, from Mason and Sons Funeral Home in Madisonville, KY. The inspector found the apprentice's calendar was not up to date and that there were names listed that were handled by the establishment's Indiana location. The committee recommended 6 months be added to the apprenticeship time and the level 2 be reverted to level 1. Mr. Morris moved for the recommendation be approved, Mr. Evans seconded the motion and it was carried 5-0.

Gwendolyn Mason: Met with the apprenticeship committee with her supervisor, Roth Mason, from Mason and Sons Funeral Home in Madisonville, KY. The inspector found the apprentice's calendar was not up to date and that there were names listed that were handled by the establishment's Indiana location. The committee recommended 6 months be added to the apprenticeship time and the level 2 be reverted to level 1. Mr. Meyer moved for the recommendation be approved, Mr. Morris seconded the motion and it was carried 5-0.

### **APPRENTICES:**

Sharmain Chiles: Met with the Board and her supervisor, Karen Williams, from Hathaway & Clark Funeral Home in Louisville, KY. She is applying for both Funeral Director and Embalmer apprenticeship. Mr. Porter moved for the apprenticeship be approved, Mr. Coffey seconded the motion was carried 5-0.

Jessica Faulkner: Met with the Board and her supervisor, George E. Noon III, from Care Cremation and Funeral Services in Lexington, KY. She is applying for just Funeral Director apprenticeship. Mr. Morris moved for the apprenticeship be approved, Mr. Porter seconded the motion and it was carried 5-0.

Ann Carol Moraja: Met with the Board and her supervisor, Richard Moraja, from Bosley Funeral Home in Lebanon, KY. She is applying for both Funeral Director and Embalmer apprenticeship. Mr. Morris moved for the apprenticeship be approved, Mr. Porter seconded the motion and it was carried 5-0.

Joseph Willis: Met with the Board and his supervisor, Richard Phelps, from Stotts-Phelps-McQueary Funeral Home in Columbia, KY. He is applying for both Funeral Director and

Embalmer apprenticeship. Mr. Porter moved for the apprenticeship be approved, Mr. Coffey seconded the motion and it was carried 4-0.

Shawn Evans: Met with the Board and his supervisor, James Evans, from Evans Funeral Home in Raceland, KY. He is applying for Funeral Director apprenticeship. Mr. Evans moved for the apprenticeship be approved, Mr. Coffey seconded the motion and it was carried 4-0.

Teresa Ellison: Met with the Board and her supervisor, Crayton Ellison, from Ellison Funeral Home in Williamsburg, KY. She is applying for Funeral Director apprenticeship. Mr. Porter moved for the apprenticeship be approved, Mr. Coffey seconded the motion and it was carried 4-0.

**APPLICANTS WHO PASS THE FUNERAL DIRECTORS EXAM ON DECEMBER 07, 2015:**

Leighanna Burchell, Salyersville; Wayne Combs, Berea; Sherry Conner, Louisville; Thomas Drury, Versailles; Gary Gorley, Danville; Cassie Hacker, Greenup; Joshua Hagan, Beattyville; John Harris, Elkton; Ashley Howard, Hazard; Donald Hutton, Brodhead; Roger Hutton, Middlesboro; Alena Jones, Clay City; Christopher Smith, Louisville.

**Reciprocal:** John Henry Gentry, Ohio; Jack Hatton, Indiana; Brit Leslie, Tennessee; Gwen Mooney, Ohio.

**APPLICANTS WHO PASS THE EMBALMERS EXAM ON DECEMBER 07, 2015:**

Cassie Hacker, Greenup; Roger Hutton, Brodhead; Alena Jones, Clay City; Andrew Owens, Morehead.

**Reciprocal:** John Henry Gentry, Ohio; Brit Leslie, Tennessee; Gwen Mooney, Ohio.

**MEDICAL EXEMPTION**

Joe Tucker

**70 AND INACTIVE**

Lynne Shelbourne

**C.E. PROGRAMS APPROVED:**

FDAK: Effective Communications: Achieving Interpersonal Impact in Funeral Services

FDAK: Technology & Social Media: The New Challenge

FDAK: Creating a Natural Expression & Skull Fracture-Complete Restoration

FDAK: The Assassination, Death and Grand Funeral of President Abraham Lincoln

NFDA: At the Intersection of Profit & Service: The Funeral Home in 2016

NFDA: What to Say and What to Do: Critical Ways to Connect with the World's Most Powerful Consumer

NFDA: Your Cremation Guide to Mastering Cremation Phone Inquiries

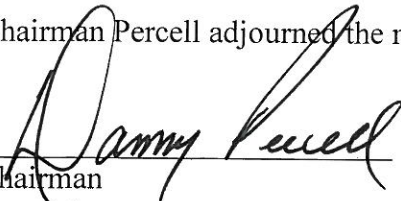
NFDA: Embalming Risk Management

ICCF: 2016 Wide World of Sales Conference

CANA: CANA's Cremation Symposium  
Regulatory Support Services: Cost of Compliance: Building a Workplace Safety Program, FTC  
Funeral Rule, Protecting Private Information and Funeral Ethics: Choosing the Right Path  
The Board decided that the January Board meeting will take place in Bowling Green, KY on  
January 5, 2016 at the Sloan Convention Center.

Mr. Evans motioned for Kanetha Dorsey to go the International Conference of Funeral Service  
Examining Board conference in California.

Chairman Percell adjourned the meeting at 4:40 P.M. The next meeting will be January 5, 2016.

  
Chairman

  
Clerk